

**TERMS OF REFERENCE**  
**FOR THE PROCUREMENT OF A DEDICATED INTERNET SERVICE**  
**FOR THE PHILIPPINE DEPOSIT INSURANCE CORPORATION**

	<b>MINIMUM MANDATORY REQUIREMENTS</b>
1. Approved Budget for the Contract	<b>PhP188,160.00</b>
2. Internet Service	<ul style="list-style-type: none"> <li>• Wired with at least 15 mbps dedicated Internet Service</li> <li>• Committed Information Rate (CIR)/Committed Access Rate (CAR) of at least 15 mbps</li> <li>• Internet set-up/facility should be different from the other Internet Service Provider of PDIC</li> </ul>
3. Telco service	<ul style="list-style-type: none"> <li>• At least 15 mbps dedicated telco service</li> </ul>
4. Term of service	<ul style="list-style-type: none"> <li>• January 1, 2018 to June 30, 2018</li> </ul>
5. Public IP addresses	At least 15 public IP addresses
6. Set-up of other facilities	<ul style="list-style-type: none"> <li>• Secondary Mail Server to be hosted by the Internet Service Provider (ISP) in case the PDIC Mail Server is down. All emails received by the secondary mail server shall be forwarded to the PDIC Mail Server upon resumption of its operations.</li> <li>• Firewall configuration to be performed in coordination with the PDIC firewall administrator and the firewall maintenance contractor.</li> <li>• Reporting facility to generate bandwidth utilization reports</li> </ul>
7. Completion of installation	<ul style="list-style-type: none"> <li>• Installation shall be completed within 30 calendar days upon signing of the Contract.</li> <li>• PDIC shall issue a Certificate of Acceptance only after a successful testing of the entire Internet facility and working to the full satisfaction of designated PDIC representatives.</li> <li>• The date indicated in the Certificate of shall be the basis for the start of the service.</li> <li>• Billing period shall start only upon the issuance of the Certificate of Acceptance.</li> </ul>
8. Others	<ul style="list-style-type: none"> <li>• The bidder should be a different service provider from the current secondary/redundant ISP of PDIC</li> <li>• Redirection of domain name <b>pdic.gov.ph</b> from the existing ISP.</li> <li>• ISP should include all other required services for the setup of the Internet service. If not indicated in this proposal, any additional service not specified but is required to make the Internet facility operational shall be shouldered by the bidder.</li> <li>• Bidders are encouraged to conduct a site visit to accurately determine what would be needed during the installation phase.</li> <li>• Detailed technical specifications, if any, may be attached to the Bid.</li> <li>• Provision for renewal of services for such period and terms mutually agreed upon by PDIC and the winning bidder</li> </ul>
9. Additional provisions to be included in the Contract but not limited to the following:	<ul style="list-style-type: none"> <li>• 24x7 technical support</li> <li>• Service level availability of 99.50%</li> <li>• Adjustment of monthly recurring cost on pro-rated basis in case of service interruption or unavailability due to causes within the control of the Internet Service Provider.</li> <li>• Provision for performance security by the winning bidder.</li> </ul>